

A meeting of the Board of Commissioners of Colfax County, Nebraska was held in the Commissioners Room of the County Courthouse, Schuyler, Nebraska on the 12th day of December, 2011. The County Board of Commissioners met at 8:30 a.m. Present were: Jerry Heard, Skip Oehlich and Gil Wigington, County Commissioners, Rita M. Mundil, County Clerk and Denise J. Kracl, County Attorney. Notice of this meeting was given in advance thereof by posting written notice in at least three different public places as shown by the Certificate of Posting Notice. Availability of the proposed agenda was communicated in the advance notice and in the notice to the board. Copies of the Open Meetings Act were posted and available to the public. All proceedings shown were taken while the meeting was officially convened and open to the public.

The chairman stated a copy of the Open Meeting Act statute is posted and available to the public.

Motion Oehlich; second Wigington to approve the agenda. Voting YES: Heard, Oehlich and Wigington. Voting NO: None. Motion carried.

Motion Heard; second Oehlich to approve the minutes of 11/29/11. Voting YES: Oehlich, Wigington and Heard. Voting NO: None. Motion carried.

The general assistance clerk gave a report of the activities of her department, no need to enter into executive session.

The board was updated on the settlement agreement with Diesel Power and New Holland; the grader will be picked up today. Releases will be forwarded to Diesel Power and New Holland as soon as all payment is received; no need to enter into executive session.

The county attorney introduced Leslie J. Buhl to the board and she informed them that she has hired Leslie as her part-time deputy who will be working 25 hours each week. Motion Oehlich; second Wigington to approve Resolution 12-12-11 (1) the appointment of Leslie J. Buhl to deputy county attorney effective December 1, 2011. Voting YES: Heard, Oehlich and Wigington. Voting NO: None. Motion carried.

The weed superintendent gave a report of the activities of his department; discussion was held on the GIS system used to locate areas to spray and the Region III meeting was held but he was unable to attend.

The clerk provided the board with her monthly fees, STOP Revenue received and the 2010-11 Annual Report for Central Community College. The board reviewed January 2012 items – (meeting dates in conflict, wages, and board chairman).

The board received a copy of the monthly fee report from the district court clerk.

The sheriff provided a copy of his monthly report to the board and it will be placed on file.

The October inmate log from Platte County was provided to the board and placed on file.

The November public defender report was not provided.

The board provided an opportunity for county employee's to attend an "Agenda-less meeting".

Motion Heard; second Wigington to approve the amended bond schedule (updating the attorney and deputy attorney) Voting YES: Oehlich, Wigington and Heard. Voting NO: None. Motion carried.

Recessed at 9:35 a.m. to resume at 9:55 a.m.

The Zoning/Flood Plain/Grant Writer administrator gave a report of the activities of her department; Resolution 12-12-11(2) setting forth the fees for planning and zoning was presented and reviewed by the board. Motion Wigington; second Heard to approve the following fee schedule for planning and zoning. Voting YES: Wigington, Heard and Oehlich. Voting NO: None. Motion carried.

#### **FEE SCHEDULE**

#### **Colfax County Planning & Zoning**

Resolution No. 12-12-11 (2)

#### **Zoning Permits**

All accessory use structures/additions < 650 sq.ft	\$50.00
Residences and additions	\$50.00
Grain Bin	\$25.00
Late Permit (obtained <u>after</u> construction begins)	Late fee \$250.00 + std. permitting fee

#### **Plats**

Admin. Subdivision/Permitted Lot Split	\$50.00
Subdivision/Lot Split	\$100.00
Preliminary Plat	\$100.00 (+ \$10.00/lot)
Final Plat	\$100.00
Vacation of Plat	\$50.00
Lot Boundary Change	\$100.00

#### **Other**

Zoning Change or Amendment	\$150.00
Flood Plain Development Permit	\$50.00
Conditional/Special Use Permit	\$100.00
MET /R-T-W /WECS Tower Permit	\$100.00 (+\$250.00/Commercial or Utility)
Livestock Feeder Operation-Conditional Use	\$100.00 (+ \$50.00 per level)
Formal Complaint	\$100.00
Certificate of Occupancy	n/c

**Board of Adjustment**

Variance	\$150.00
Appeal	\$150.00
Waiver	\$150.00
Map Interpretation	\$150.00

NOTE: All fees are to be paid to Colfax County Planning & Zoning Administrator prior to action being taken.  
All fees are non-refundable. Applicant is responsible for all filing fees.

- 3.) This Fee Schedule is posted in the offices of the Colfax County Zoning Administrator, Colfax County Assessor and the Colfax County Clerk. Fees may be altered or amended only by the Colfax County Board of Commissioners.
- 4.) The schedule of fees, after approval of the Planning Commission and adoption on this 12th day of December, 2011 shall be effective on and after January 1, 2012.

S/Jerry Heard, Chairman  
S/Rita M. Mundil, County Clerk

The FY11-12 budget allows for a transfer of up to \$500,000.00 from the Inheritance Tax Fund to the General Fund. Motion Oehlich; second Wigington to approve Resolution 12-12-11(3) which provides the treasurer to transfer \$500,000.00 from the Inheritance Tax Fund to the General Fund. Voting YES: Heard, Oehlich and Wigington. Voting NO: None. Motion carried.

An update of the computer upgrade was given; the new server is fully functional. Department migration is in progress with the clerk's office completed. One hour training session will be held December 21<sup>st</sup>. Discussion was held on the Megavision network and policies that will need to be implemented.

An update was given to the board on the construction of the Hughes-Payzant Drainage Ditch project; Motion Oehlich; second Wigington to authorize the chairman to sign the Request for CDBG Funds of \$618.00 for general administration fees. Voting YES: Oehlich, Wigington and Heard. Voting NO: None. Motion carried.

Motion Wigington; second Oehlich to authorize the chairman to sign the Request for CDBG Funds of \$204,093.00; Kohl Construction Inc. - \$183,543.00 Mainelli Wagner & Associates - \$19,150.00 Midwest Service & Sales - \$1400.00. Voting YES: Wigington, Heard and Oehlich. Voting NO: None. Motion carried.

Public comment was made on future maintenance.

The highway department gave a report of the activities of the road department; the NDOR Interim Policy for Surface Maintenance of Intersecting Public Roads was presented and reviewed by the board.

The clerk summarized the day's agenda and action taken.

Motion Heard; second Wigington to adjourn BOC at 11:25 a.m. and to meet again December 27, 2011. Voting YES: Heard, Oehlich and Wigington. Voting NO: None. Motion carried.

I, Rita M. Mundil, duly elected and qualified County Clerk of said county, do hereby state that the above minutes were recorded by me, are true and correct to my knowledge, are recorded in the Commissioners Records and were completed for public inspection and publication on the 12th day of December, 2011.

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Rita M. Mundil, County Clerk

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