

June 10, 2011
Commissioners Meeting
Minutes

A special meeting of the Board of Commissioners of Colfax County, Nebraska was held in the Commissioners Room of the County Courthouse, Schuyler, Nebraska on the 10th day of June, 2011. The County Board of Commissioners met at 4:00 p.m. Present were: Jerry L. Heard, Skip Oehlich and Gil Wigington, County Commissioners and Rita M. Mundil, County Clerk. Notice of this meeting was given in advance thereof by posting written notice in at least three different public places as shown by the Certificate of Posting Notice. Availability of the proposed agenda was communicated in the advance notice and in the notice to the board. Copies of the Open Meetings Act were posted and available to the public. All proceedings shown were taken while the meeting was officially convened and open to the public.

The chairman stated a copy of the Open Meeting Act statute is posted and available to the public.

Motion Oehlich; second Wigington to approve the agenda. Voting YES: Heard, Oehlich and Wigington. Voting NO: None. Motion carried.

Motion Oehlich; Wigington to enter executive session at 4:00 p.m. to prevent needless injury to an individual and conduct job interviews. Voting YES: Oehlich, Wigington and Heard. Voting NO: None. Motion carried.

Motion Heard; second Wigington to exit executive session and resume regular session at 6:55 p.m. Voting YES: Wigington, Heard and Oehlich. Voting NO: None. Motion carried.

The chairman stated no action was taken while in executive session.

The board interviewed four applicants for the Planning & Zoning/Grant Writer position; they reviewed the job description of the position. They instructed the clerk to contact the top candidate and offer the position. The appointment of the position will be at the June 13, 2011 meeting.

The clerk summarized the day's agenda and action taken.

Motion Heard; second Oehlich to adjourn BOC at 7:07 p.m. and to meet again June 13, 2011. Voting YES: Heard, Oehlich and Wigington. Voting NO: None. Motion carried.

I, Rita M. Mundil, duly elected and qualified County Clerk of said county, do hereby state that the above minutes were recorded by me, are true and correct to my knowledge, are recorded in the Commissioners Records and were completed for public inspection and publication on the 14th day of June, 2011.

Rita M. Mundil, County Clerk

June 13, 2011
Commissioners Meeting
Minutes

A meeting of the Board of Commissioners of Colfax County, Nebraska was held in the Commissioners Room of the County Courthouse, Schuyler, Nebraska on the 13th day of June, 2011. The County Board of Commissioners met at 8:30 a.m. Present were: Jerry Heard, Skip Oehlich and Gil Wigington, County Commissioners, Rita M. Mundil, County Clerk and Bo Botelho, County Attorney. Notice of this meeting was given in advance thereof by posting written notice in at least three different public places as shown by the Certificate of Posting Notice. Availability of the proposed agenda was communicated in the advance notice and in the notice to the board. Copies of the Open Meetings Act were posted and available to the public. All proceedings shown were taken while the meeting was officially convened and open to the public.

The chairman stated a copy of the Open Meeting Act statute is posted and available to the public.

Motion Oehlich; second Wigington to approve the agenda. Voting YES: Heard, Oehlich and Wigington. Voting NO: None. Motion carried.

Motion Oehlich; second Wigington to approve the minutes of 5/24/11. Voting YES: Oehlich, Wigington and Heard. Voting NO: None. Motion carried.

The general assistance clerk gave a report of the activities of her department, no need to enter into executive session.

The county attorney gave a report of the activities of his department; he will be turning in his budget this week.

The weed superintendent gave a report of the activities of his department; he has sprayed for spruce and he will start spraying for thistle. Due to the high waters on the Platte there will probably be no spraying on the river.

The clerk provided the board with a copy of her monthly fees, STOP revenue received, and the NIRMA/NIRMA II 2011-12 Billing Statement; the board reviewed correspondence from the Sequoia Consulting Group.

The board received a copy of the monthly fee report of the district court clerk.

The board received a copy of the May public defender report.

The April inmate log from Platte County was provided to the board and placed on file.

The board reviewed the Internal Controls of the following offices: Attorney, Clerk, Clerk of District Court, Road Department, Planning and Zoning, Sheriff, Treasurer, Veterans' Aid Service and Noxious Weed.

The sheriff provided his certification of distress warrants collected and his May monthly sheriff's report to the board and they will be placed on file.

The board provided an opportunity for county employee's to attend an "Agenda-less meeting".

Recessed at 9:20 a.m. to resume at 9:30 a.m.

Motion Oehlich; second Wigington that the board has no objections to the Nebraska Liquor Commission granting special designated liquor permit to the Colfax County Ag Society for the county fair activities planned for July 21-24, 2011 at the Leigh Fairgrounds. Voting YES: Oehlich, Wigington and Heard. Voting NO: None. Motion carried.

Motion Wigington; second Oehlich to authorize the chairman to sign the request for EECBG funds of \$37,578.00 for the courthouse window grant. Voting YES: Wigington, Heard and Oehlich. Voting NO: None. Motion carried.

Susie Jarecki/ CASA introduced herself to the board; she provided a brief report of how funds were spent and how many children of Colfax County were provided with a CASA volunteer; she will also provide quarterly reports for the commissioners to review.

The board discussed the Zoning & Flood Plain Administrator/Grant Writer position; they reviewed the job description of the position. Motion Wigington; second Heard to approve the position of Zoning & Flood Plain Administrator/Grant Writer with Susan Jacobus effective date June 20, 2011. Voting YES: Heard, Oehlich and Wigington. Voting NO: None. Motion carried.

Motion Heard; second Oehlich to update the job description for Zoning & Flood Plain Administrator/Grant Writer which adds language for Grant Writing. Voting YES: Oehlich, Wigington and Heard. Voting NO: None. Motion carried.

Officials and department heads met with the board to discuss the FY11-12 proposed county budgets ; the CASA program did not ask for any funding this year; and the Colfax County Library program will be allowed \$25, 000.00.

The board met with the veteran service officer who provided a yearly activity report and then they reviewed his FY11-12 budget documents. The board requested that he reports both scheduled and unscheduled days absent, vacation days and sick days directly to the county clerk on behalf of the county commissioners. Public comment was made on services provided to veterans.

Motion Wigington; second Heard to approve the resolution 6-13-11(1) re-appointing Robert P. Dahlstedt to a one-year term as the county veteran service officer. Voting YES: Wigington, Heard and Oehlich. Voting NO: None. Motion carried.

Motion Heard, second Oehlich to approve the resolution 6-13-11(2) re-appointing Lambert Perina to a five-year term on the veteran service committee. Voting YES: Heard, Oehlich and Wigington. Voting NO: None. Motion carried.

Discussion was held on the position of the E911 Coordinator; members of the E911 Advisory Board addressed the board and recommended to appoint an interim coordinator until they had a chance to advertise and interview for the position; the board discussed the return of the E911 dispatch center with the sheriff.

Motion Wigington, second Heard that the E911 dispatch center operations return to the sheriff department with the following condition: the commissioners will review the dispatch center operations in one year. Voting YES: Oehlich, Wigington and Heard. Voting NO: None. Motion carried.

Motion Wigington; second Oehlich to dissolve the E911 Coordinator position with the following condition: the commissioners will review the need of the position in one year. Voting YES: Wigington, Heard and Oehlich. Voting NO: None. Motion carried.

The emergency manager gave a report of the activities of his department; he presented a picture of a tornado funnel that was in the county and advised that we are in the tornado season. The county received the 26,000 sand bags that

were ordered and mosquito tablets to be distributed; he explained that the governor signed a new bill, and his storm spotters will need to get certified.

An update on the Hughes-Payzant Drainage Ditch project was provided; they will start obtaining ROW easements. Public comments were made at this time.

Motion Oehlich; second Wigington to authorize the chairman to sign the Request for CDBG Funds of \$15,556.00 for engineering fees. Voting YES: Heard, Oehlich and Wigington. Voting NO: None. Motion carried.

The highway department gave a report of the activities of the road department; a memo was given to the road employees regarding DOT citations. Richland Northwest and Howells North projects were discussed.

The clerk summarized the day's agenda and action taken.

Motion Heard; second Oehlich to adjourn BOC at 12:03 p.m. and to meet again June 28, 2011. Voting YES: Oehlich, Wigington and Heard. Voting NO: None. Motion carried.

A meeting of the Board of Equalization of Colfax County, Nebraska was held in the Commissioners Room of the County Courthouse, Schuyler, Nebraska on the 13th day of June, 2011. The County Board of Equalization met at 12:05 p.m. Present were: Jerry Heard, Skip Oehlich and Gil Wigington, County Commissioners, Rita M. Mundil, County Clerk, Viola Bender, County Assessor and Bill Kaiser, Kaiser Appraisal. Notice of this meeting was given in advance by posting written notice in at least three different public places as shown by the Certificate of Posting Notice. Availability of the proposed agenda was communicated in the advance notice and in the notice to the board. A copy of the Open Meetings Act was posted and available to the public. All proceedings shown were taken while the meeting was officially convened and open to the public.

The board reviewed correspondence from Edmond E Talbot; they directed the clerk to retain Wayne Kubert to review the appraisals submitted by Cargill for the hearing scheduled for September 19, 2011.

The board approved a tax list corrections submitted by the assessor.

The practice and procedures of the county assessor's office were made available for all hearings.

The board conducted valuation protest hearings with property owners.

Motion Heard: second Oehlich to adjourn the BOE meeting at 12:55 p.m. Voting YES: Wigington, Heard and Oehlich. Voting NO: None. Motion carried.

I, Rita M. Mundil, duly elected and qualified County Clerk of said county, do hereby state that the above minutes were recorded by me, are true and correct to my knowledge, are recorded in the Commissioners Records and were completed for public inspection and publication on the 14th day of June, 2011.

Rita M. Mundil, County Clerk
